

**Saint Thomas More High School
29th Annual Arts 'n Crafts Fair
Saturday, November 20, 2021 • 9 am - 3 pm**

**Welcome to the Saint Thomas More High School Arts 'n Craft Fair!
We have designed this Q & A page for our current and potential crafters.**

Q: Is this an “open” or a “juried” fair?

A: • We are considered an “open” fair, which means that we do not have a judging process on who or what we allow to sell at the Fair. However, we do reserve the right to decline an application for one of the following reasons: Items for sale are not handmade or homemade, or there are currently “enough” booths of a certain craft. We limit the number not only to give our shoppers a nice variety, but to ensure that our crafters do not have too much competition.

Q: How large is each booth?

A: • Our booths are a generous 10ft. x 12ft. or 14ft. x 9ft. for only \$55, if reserved by June 1st, 2021.
• After June 1st, 2021 the rate is \$65 - still a great deal for this size booth!

Q: What else is included with a booth?

A: • All vendors names and product descriptions will be listed in our Shoppers Guide given to every shopper.
• Each booth will receive two complimentary drink tickets for vendors.
• Two chairs are provided with each booth.
• Electricity is available in a number of booths for a \$5 fee per booth on a first-come, first-serve basis.
• 2ft. x5ft. tables are available to rent for just \$5 each, or you may bring in your own tables.
• You are free to decorate your booth as you choose including using wall space behind your booth.

Q: Why should I choose the STM Arts 'n Craft Fair?

A: • Affordable: We do not charge as much as other fairs and our exhibitor’s space is larger!
• Our fair brings in over 1000 shoppers each year!
• Our school offers ample free parking and easy accessibility for the public.
• We have student athletes to assist with unloading and loading, making for easy load-in and take-down of your booth as well as throughout the day
• Our students will watch over your booth if you must be gone for a few minutes such as to use the rest room or speak to our vendor coordinator. (appreciated by the lone booth vendor)
• Your name, and a description of your craft is listed in our shopper guide given to all shoppers.
• Cavalier Café offers delicious concessions which are available all day. Our students will even deliver your food to your booth or watch our booth while you make your selections.
• Our Bake Sale features homemade goodies at sweet prices.

Q: How will I know that I have been accepted?

A: Your cancelled check (or cash receipt) is your guarantee of acceptance to the fair.
Applications will be accepted through November 7th, 2021 or until all 100 booth spaces are full.

Q: I was accepted, but am no longer able to attend the Fair. Do you issue refunds?

A: No, we do not issue refunds for vendor cancelations. (This is standard practice for most craft fairs)
Refunds will only be issued only if the event is cancelled.

Sounds great? Want to apply? Our application process is easy!

Complete the application and make a copy for your records
Make checks payable to: Cavalier Athletic Association
Mail to: Saint Thomas More High School • Attn: Arts 'n Crafts Fair
2601 E. Morgan Avenue, Milwaukee, WI 53207

NOTE: • St. Thomas More High School is a Catholic educational facility. We reserve the right to restrict the display and sale of items with symbolism contrary to Christian tradition or which are of questionable taste.
• The use of smoking materials, vapes, and alcohol on school property is prohibited.
• For vendor, student, and shopper safety only certified service animals are allowed on school property.

Vendor / Crafter Booth Application
Saint Thomas More High School - 29th Annual Arts 'n Crafts Fair
Saturday, November 20, 2021 • 9 am - 3 pm (Set-up time 6:30am - 9am)

Saint Thomas More High School cordially invites you to display and sell your talents and hand-made items at our 29th Annual Arts & Crafts Fair Saturday November 20th, 2021. The school is located in the southeastern part of Milwaukee, at Morgan and Kinnickinnic Avenues. We offer ample free parking and easy accessibility for the public. We have student athletes to assist unloading and loading, making for easy set-up and take-down.

Our booths are 10ft. x 12ft. or 14ft. x 9ft. with 2 chairs for \$55 (\$65 after 6/1/21). We have 2ft. x 5ft. tables available to rent for just \$5 each, or you may bring in your own tables. Electricity is available for \$5 per booth.

To participate in the STM Craft Fair Please complete the following application and return it along with your fees to:
 STM Cavalier Athletic Association
 Saint Thomas More High School - Attn: Arts 'n Crafts Fair
 2601 E. Morgan Avenue, Milwaukee, WI 53207

Applications will be accepted through November 7th, 2021 or until all 100 booths are filled.
 Checks should be made payable to: Cavalier Athletic Association
 Your cancelled check (or cash receipt) is your receipt /guarantee of acceptance to the fair.

PLEASE PRINT LEGIBLY

Name _____ Business Name _____

Phone Number _____ E-Mail _____

Type of Crafts - **NOTE This will be the description used in the shoppers program.** (20 words or less please)

Number of Booths requested - \$55 each (\$65 after 6/1/21) _____ \$ - _____

Table Rental - 2ft. x5ft. tables - \$5 each _____ \$ - _____

Electricity Use - \$5 per booth _____ Y N \$ - _____
 (Vendors must supply own extension cords which comply with current fire codes)

Wall Space requested? _____ Y N Amount enclosed

Are you a returning vendor? _____ Y N \$ - _____

If So - Do you want the same booth as last year? _____ Y N

Booth Location / Number - _____

Special needs / requests _____

With your paid application / acceptance into the St. Thomas More Craft Fair, You agree to the following:

- Each vendor / booth will donate an item valued at \$10 or more to the Athletic Committee raffle.
- Your booth will remain open to shoppers for the duration of the fair 9am-3pm. This means you will not start closing your booth until 3pm. (Vendors who pack up / close early may not be accepted to next years fair)
- Items for sale are must be handmade or homemade. No commercially produced items will be allowed.
- We will try to accommodate any special needs or requests, including wall space or spaces with electricity, and table rental however all requests will be on a "first-come, first-served" basis. — Thank you. —

I, hereby, waive all liability to Saint Thomas More High School, its students and its employees for any damages or injuries incurred during the event. I also agree to abide by all rules of this contract as stated.

Sign Name: _____ Date: _____