

Saint Thomas More High School
28th Annual Arts 'n Crafts Fair
Saturday, November 23, 2019 • 9 am - 3 pm

Welcome to the Saint Thomas More High School Arts 'n Craft Fair! We have designed this page for our crafters and potential crafters. Here are some frequently asked questions about our Fair:

Q: Is this an "open" or a "juried" fair?

A: We are considered an "open" fair, which means that we do not have a judging process on who we allow to sell at the Fair; however, we do reserve the right to decline an application for one of the following reasons:

- Items for sale are not handmade or homemade
- There are currently "enough" booths for a certain craft; we limit the number not only to give our shoppers a nice variety, but to ensure that our crafters do not have too much competition.

Q: How large is each booth?

A: Our booths are a generous 10' x 12' for \$45, if reserved by September 20, 2019. After September 20, 2019 the rate is \$60.

Q: What else is included?

A: Each booth will receive two complimentary drink tickets and will be listed in our program. Electricity is available in a small number of booths for an additional \$5 per booth. These booths are available on a first-come, first-served basis. Booths will have two chairs. You may rent a 3x8' table or two 2x5' tables for \$10 or you may bring in your own tables. Please feel free to decorate your booth as you choose.

I am not sure yet ... why should I choose the STM Arts 'n Craft Fair?

- Affordable: We do not charge as much as other fairs and our exhibitor's space is larger!
- Great service: We have student athletes to assist unloading and loading, making for easy set-up and take-down.
- Each booth receives two complimentary drink tickets.
- Your name and a description of your craft is listed in our program.
- Cavalier Café offers delicious concessions which are available all day. Our students will even deliver your food to your booth.
- Our students will watch over your booth if you must be gone for a few minutes. (appreciated by the lone booth vendor)
- Our Bake Sale featuring homemade goodies.
- A chance to win a complete Thanksgiving Day Dinner in our raffle.
- Our school offers ample free parking and easy accessibility for the public.

This sounds great! I want to apply! What is your application process?

- Complete application and make a copy for your records
- Make checks payable to: Cavalier Athletic Association
- Mail to: Saint Thomas More High School Attn: Arts 'n Crafts Fair
2601 E. Morgan Avenue, Milwaukee, WI 53207

Q: How will I know that I have been accepted?

A: Your cancelled check (or cash receipt) is your guarantee of acceptance to the fair. Applications will be accepted through November 18th, 2019 or until all booth spaces are full.

Q: I was accepted, but am no longer able to attend the Fair. Do you issue refunds?

A: No, we do not issue refunds for any reason. This is standard practice on the craft fair circuit. Refunds will only be issued only if all the spaces are filled, the application is rejected or the event is cancelled.

NOTE: Saint Thomas More High School is a Catholic educational facility. We reserve the right to restrict the display and sale of items with symbolism contrary to Christian tradition or which are of questionable taste. The use of smoking materials and alcohol on school property is prohibited.

Exhibitor Booth Application
Saint Thomas More High School - 28th Annual Arts 'n Crafts Fair
Saturday, November 23, 2019 • 9 am - 3 pm (Set-up time 6:30 - 8:30 am)

Saint Thomas More High School cordially invites you to display your talents and hand-made items at our 28th Annual Arts & Crafts Fair. The school is located in the southeastern part of Milwaukee, at Morgan and Kinnickinnic Avenues. We offer ample free parking and easy accessibility for the public. We have student athletes to assist unloading and loading, making for easy set-up and take-down. Our booths are 10' x 12' with 2 chairs for \$45 (\$60 after 9/20/19). You may rent a 3x8' table or two 2x5' tables available for \$10. Electricity (limited locations) is available for \$5 per booth. Please complete the following application and return it along with your fee to:

Cavalier Athletic Association
 Saint Thomas More High School Attn: Arts 'n Crafts Fair
 2601 E. Morgan Avenue, Milwaukee, WI 53207

Applications will be accepted through November 18th, 2019 or until all spots are filled. Your cancelled check (or cash receipt) is your guarantee of acceptance to the fair.

Although we will not jury any applications, only handcrafted items will be accepted. Absolutely no commercially produced items will be allowed. Please feel free to photocopy this application for distribution to others. We look forward to seeing you on November 23, 2019.

PLEASE PRINT LEGIBLY

Name _____

Address _____

Phone _____ E-Mail _____

Type of Crafts - **This will be the description used in the shoppers program.** - 20 words or less please.

Number of Booths/\$45 (\$60 after 9/20/19) each _____ total \$ - _____

Number of Tables/\$10 each _____ total \$ - _____
 (Choose: 3x8' table or two 2x5' tables for \$10)

Electricity \$5 per booth _____ Y N total \$ - _____
 (must supply own extension cords which comply with current fire codes)

Wall Space requested? _____ Y N

Are you a returning vendor? _____ Y N

If So - Do you want the same booth as last year? _____ Y N (not guaranteed after 9/21)

Booth Location - # _____ Amount enclosed \$ _____

With this paid application / acceptance into the St. Thomas More Craft Fair, You agree to donate an item to the school raffle. You agree your booth will remain open for the entire duration of the fair. Items for sale are must be handmade or homemade. Food, candy or drinks may not be brought into the fair and sold (Bake sale and concessions are a means of fundraising for our athletic Association.) Please note on this application any requests, concerns or problems regarding your display. We will try to accommodate all requests, including limited availability of spaces with electricity, tables and wall space on a "first- come, first-served" basis. Thank you. Make checks payable to: Cavalier Athletic Association

Cavalier Athletic Association (414) 481-8370 fax (414) 481-3382 www.tmore.org jhoch@tmore.org

I, hereby, waive all liability to Saint Thomas More High School, its students and its employees for any damages or injuries incurred during the event. I also agree to abide by all rules of this contract as stated.

Sign Name: _____ Date: _____