

**Saint Thomas More High School**  
**25th Annual Arts 'n Crafts Fair**  
**Saturday, November 18, 2017 9 am - 3 pm**

Welcome to the Saint Thomas More High School Arts 'n Craft Fair! We have designed this page for our crafters and potential crafters. Here are some frequently asked questions about our Fair:

Q: Is this an "open" or a "juried" fair?

A: We are considered an "open" fair, which means that we do not have a judging process on who we allow to sell at the Fair; however, we do reserve the right to decline an application for one of the following reasons:

- Items for sale are not handmade or homemade
- There are currently "enough" booths for a certain craft; we limit the number not only to give our shoppers a nice variety, but to ensure that our crafters do not have too much competition

Q: How large is each booth?

A: Our booths are a generous 10' x 12' for \$45, if reserved by September 23, 2017. After September 24, 2017 the rate is \$60.

Q: What else is included?

A: Each booth will receive two complimentary drink tickets and will be listed in our program. Every booth will have two chairs. Electricity is available in a small number of booths for an additional \$5 per booth. These booths are available on a first-come, first-served basis. You may rent an 8' table for \$10 if you need or bring in your own tables. Please feel free to decorate your booth as you choose.

I am not sure yet ... why should I choose the STM Arts 'n Craft Fair?

- Affordable: We do not charge as much as other fairs and our exhibitor's space is larger!
- Great service: We have student athletes to assist unloading and loading, making for easy set-up and take-down
- Each booth receives two complimentary drink tickets
- Your name and a description of your craft is listed in our program
- Cavalier Café offers delicious concessions which are available all day. Our students will even deliver your food to your booth
- Our students will watch over your booth if you must be gone for a few minutes (appreciated by the lone booth vendor)
- Our Bake Sale featuring homemade goodies
- A chance to win a complete Thanksgiving Day Dinner in our raffle
- Our school offers ample free parking and easy accessibility for the public

This sounds great! I want to apply! What is your application process?

- Complete application and make a copy for your records
- Make checks payable to: Cavalier Athletic Association
- Mail to: Saint Thomas More High School Attn: Arts 'n Crafts Fair  
2601 E. Morgan Avenue, Milwaukee, WI 53207

Q: How will I know that I have been accepted?

A: Your cancelled check (or cash receipt) is your guarantee of acceptance to the fair. Applications will be accepted until full.

Q: I was accepted, but am no longer able to attend the Fair. Do you issue refunds?

A: No, we do not issue refunds for any reason. This is standard practice on the craft fair circuit. Refunds will be issued only if all the spaces are filled, the application is rejected or the event is cancelled.

NOTE: Saint Thomas More High School is a Catholic educational facility. We reserve the right to restrict the display and sale of items with symbolism contrary to Christian tradition or which are of questionable taste. The use of smoking materials and alcohol on school property is prohibited.

**Exhibitor Booth Application**  
**Saint Thomas More High School - 26th Annual Arts 'n Crafts Fair**  
**Saturday, November 18, 2017 9 am - 3 pm (Set-up time 6:30 - 8:30 am)**

Saint Thomas More High School cordially invites you to display your talents and hand-made items at our 25th Annual Arts & Crafts Fair. The school is located in the southeastern part of Milwaukee, at Morgan and Kinnickinnic Avenues. We offer ample free parking and easy accessibility for the public. We have student athletes to assist unloading and loading, making for easy set-up and take-down. Our booths are 10' x 12' with 2 chairs for \$45 (\$60 after 9/24/17). 8' tables are available for \$10 and electricity (limited) is available for \$5 per booth. Please complete the following application and return it along with your fee to:

Cavalier Athletic Association  
 Saint Thomas More High School Attn: Arts 'n Crafts Fair  
 2601 E. Morgan Avenue, Milwaukee, WI 53207

Applications will be accepted through September 24, 2017 or until all spots are filled. Your cancelled check (or cash receipt) is your guarantee of acceptance to the fair.

Although we will not jury any applications, only handcrafted items will be accepted. Absolutely no commercially produced items will be allowed. Please feel free to photocopy this application for distribution to others. We look forward to seeing you on November 19, 2017.

**PLEASE PRINT LEGIBLY**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Type of Crafts - This will be the description used in the shoppers program - 150 words or less please.

\_\_\_\_\_

Number of Booths/\$45 (\$60 after 9/24/16) each \_\_\_\_\_ total \$ - \_\_\_\_\_

Number of Tables/\$10 each \_\_\_\_\_ total \$ - \_\_\_\_\_

Electricity \$5 per booth                                  Y     N                                  total \$ - \_\_\_\_\_

(must supply own extension cords which comply with current fire codes)

Wall Space requested?                                  Y     N

Are you a returning vendor?                                  Y     N

Do you want the same booth as last year?                                  Y     N     (not guaranteed after 9/24)

Booth Location -    # \_\_\_\_\_                                  Amount enclosed \$ \_\_\_\_\_

With this paid application, I will agree to donate an item to the school raffle. Your booth must remain open for the duration of the fair. No food, candy or drink may be brought into the fair and sold as this is a means of fundraising. Please note on this application any requests, concerns or problems regarding your display. We will try to accommodate all requests, including limited availability of spaces with electricity, tables and wall space on a "first- come, first-served" basis. Thank you. Make checks payable to: Cavalier Athletic Association

Cavalier Athletic Association (414) 481-8370 fax (414) 481-3382 [www.tmore.org](http://www.tmore.org) [jhoch@tmore.org](mailto:jhoch@tmore.org)

I, hereby, waive all liability to Saint Thomas More High School, its students and its employees for any damages or injuries incurred during the event. I also agree to abide by all rules of this contract as stated.

Sign Name: \_\_\_\_\_ Date: \_\_\_\_\_